



# MINUTES

**Date & Time:** Thursday, September 24, 2020 at 1:00 p.m. to 3:00 p.m.

**Attendance:** Michael Ferguson, Clare Foladore, Louise Lowe, Dennis Sobey (Chair), Goncalo Valentim, Steve Wrixon

**Regrets:** Chris Bamberger, Mike Huard, Darren Toner,

**WSN Guests:**

Mike Parent, VP Prevention Services  
Meg Parker, Marketing Communications Specialist  
Chris Serratore, Director, Prevention Services  
Tom Welton, Director, Prevention Services & Educational Programs

**Recorder:** Tricia Valentim (Minutes)

**Location:** Zoom Virtual Call

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## 1. Call to Order, Approval of Agenda

New member introduction of Goncalo Valentim, production worker Creighton Mine with Vale. Involved with the USW 6500 completing contract as acting Chief Stewart, was involved in the last bargaining committee, a lot of risk assessment experience, and a member of mine rescue.

Mike Parent shared a fun 'Did You Know Presentation' which will be included in the minutes.

## 2. Approval of Last Minutes: Approved

## 3. Business Arising from the Last Minutes

- Advisory committee mine tour: Bringing the mining advisory committee to a Mine tour as part of a meeting, to get different perspectives. Options to investigate post Covid-19 procedures in 2021/2022.
- Exploration sub-group: Mike P. will try and bring the Exploration sub-group (Mike P., Clare, and Louise) together for them to review the data available and simplify into something people can work with. Everyone has been busy with Covid-19 so bring to next meeting.
- Vice-Chair: Virtual Mining Advisory Committee formally elected Clare as new Vice-Chair.
- Supervisory Training: Chris B. and Mike P. spoke briefly on OMCSA call with discussion to maybe having Mining Tripartite Committee somehow filter into MLRC? Also, discussed tweaking

question on provincial exam, and the need to stay involved in committee as relocated to Thompson as T3 Operations Manager which is a different role, and a fly in/out position.

- Dennis Sobey Call: to reach out to Mike P. about a call he received about a platform to share resources on Covid-19.

Discussion took place regarding how to help safety people who do not have network to speak to, or new safety people and how to tap into a network of safety professionals.

- Just inviting people into calls that you are a part of will help.
- WSN fills that role often through their network of supports, and leaders in health and safety including people from out of province and country (Russia, China) that contact us, and we do support them.
- Whenever have a need for specialist no matter where located it will be connected to the specialist.
- Website has a lot of resources and team members we support inside and outside of province.
- In forestry side whoever is closest to that province will direct say Manitoba or /Quebec as well we are connected to industry associations outside of Ontario on other committees.
- -reach out to protocols around Covid and freely given that all.

**Action:** Mike to see how to reach out to Cote mine to start building relationship. Need to identify leadership team and who they are as we have an opportunity to push word up there.

- Forestry, Paper, Printing and Converting Advisory Committee (FPPC): Look for ways to work closer to the FPPC advisory committee.

Would look at a joint discussion, even if not going to be face-to-face. Similar issues and injuries. Maybe look at an annual meeting with both involved.

**Action:** Mike and Tom to look at a joint Board of Directors presentation for Chairs of the advisory committees.

#### 4. Discussion for new Mining Advisory Committee

- Review of who needed on the committee:
  - Labour – Nickel: Goncalo to fill representative role
  - Soft rock: Open
  - Consulting: Open as Dan Laing has officially stepped done from the committee to focus on other things. We want to thank him for his time
- Mining Tripartite Committee: hopefully, Chris Bamberger will continue
- Michael F. may have someone who would be a good fit for the role on the consulting end.

- Committee suggested some representation that might be beneficial to have on the committee: occupational hygiene, mine IT such as electric vehicles and how IT can advance mining, safety tools, risk assessment
- Note: Idea of bringing guests in as needed was a welcomed thought.

## 5. Advisory Committee feedback on emerging issues and suggestions for WSN program development or resource interactions

Mike presentation slide deck

- Virtual instructor led courses have been under development. Initially there was some push back from field staff as they were worried it was not going to be effective. However engaging field staff in the process, having them include a producer during the session, was beneficial and now we are hearing from clients and field staff, how positive the experience is.
- WAH training: There will be a double cohort of approximately 70,000 who will need refresher training come Feb/March next year. Several people were extended because of COVID-19 plus the regular refresher that would be at that time as planned. Will need to be mindful of these numbers when looking at scheduling.
- Is there anything you see that we could be working on that is not listed on slide 10 or 11?
- COVID-19: WSN has a lot of resources and policies internally that we share if anyone is interested.
- Discussion regarding S.C.C. and if the message is clear that participants must demonstrate their competencies as well, not just attend the class for 3 to 4 days. Are we making people understand they are getting just the theory component, that they still must do the competency parts? Same with the T.T.T. if participants follow curriculum, they are supposed to spend time with the specialist and repeat tasks. Is it being discussed and addressed so it is clear for all participants?
- **Action:** Tom will discuss with product development team that this message is in the program in a way that participants understand.
- The intent of the S.C.C. and knowledge transfer, the accountability of someone on supervisor role is huge and each organization will do the sign-off different.
- **If not mentioned in guides then Action:** One-page summary so we can carry it across, easy reference.
- Impressed how much virtual has done developed and feel it has been communicated. We were still doing our R & D so we should not charge until we knew it was solid and could charge. Once get core programs finalized will be going back to make them even better. Paper exercise and engagement of the classroom will still be done virtually in a way that is effective.
- COVID-19 conversations have been a huge success and helping organizations accomplish a lot as we are seeing the benefit and getting into bigger projects with them. Use social media to get message across and word of mouth.
- Discussion on the value of the programs. WSN has built knowledge evaluation built into their program. A 75% score must be achieved, and our trainers must follow up with those who are not. Cameras on during all CPO programs and must stay on for the whole session. Trying to

expand that to all programs and how to ensure bandwidth is not an issue as programs include breakout rooms, and workshops.

- Virtual learning component. There may be an opportunity to offer a blended model for learning to all for companies to reduce the amount of time out to the job site. Offering certain portions online and certain number of hours in the classroom.

### **OMA and Risk Assessment in Mining**

- Had asked us if we could be the training provider. If we want to do it, what do we want that to look like? If put together a risk assessment what are industry expectations? We want people to come to the course. Need to determine next steps with WSN and for putting time and resources into supporting this.
- Our training for risk assessment and root cause analysis facilitation, it focused on the sector not the individual company. Would go to surface mining and their understanding of the industry or sector.
- Risk Assessment: Identifying risk assessment plausible and unplausible. Are usually through green book and experience. But about identifying risk and making sure that people KNOW, routine tasks as people get complacent as that where injury happens.
- Non-routine task analysis: Put together curriculum and put together for the group and get feedback. See if Darren can do the same with Safety Training OMA over next month.

### **Marketing and Communication Update - Meg Parker**

Meg's presentation slide deck.

- Upcoming events please register and if there is something you would like to see let Meg know.

### **Risk Assessment and Root Cause Analysis workshops based on WSN/MLTSD TTT.**

Tom and Sujoy's presentation.

- Number of these completed but limited on resources so this training allows us to make accessible to all industry sectors so we can do risk assessments identify the top 10 hazards, and then do a root cause analysis in order to develop the controls.
- Two key elements: Ground Control and Safe Driving Forest Roads. Carried through to develop controls and encourage to see that we supported by that. Gives guide to leading indicators and root cause of those risks and develop controls that industry wants and needs.
- Will be providing more information on this and through advisory committee would like input on key industries that this has not been completed with that you would like to see.
- Seeing a lot of success with WSIB Excellence Program. Have program validated by evaluators. Firms can sign up anytime of the year, will be doing strong promotion to all firms in our sector who have potential interest.

### **Best Practices/Meeting Round Table/Wrap-up**

- Attention has been on COVID-19 and what meant to organization internal and external. JHSC has been great at regrouping and business continuity so firms looking for support we have helped a lot. A lot of risk assessments for Ministry General, the courthouses, and now Legal Aid.
- About to start testing screening with nasal swabs at Detour. Going to go to site and help test symptomatic people. People will get tested and think they will not have to do the controls. But end of the day, everyone is doing the right thing and it is going well. Fear is that people will let their guard down. Important in health and safety leaders and look at the health side. Time of year to push and make sure people are complying
- Michael F. home since the start of this pandemic. When had to go in and see visual on it, it was a wake up for those working as it was a reminder as they were starting to get complacent. Being outside the plant it has been different. Need to remind people about the mental health differences even from those working from home as social interactions missing which affects some people.
- Understanding everyone working from home it is their workplace as if someone catches COVID-19 on your site it is a workplace illness.
- Louise: Best practices webinar putting together for industry as best practices for COVID-19. Gathered a lot within diamond drilling practice and evaluation when workers coming on site too.
- Clare: Doing seminar on fatigue is important as mental fatigue is real, depression, anxiety is real. We know this is hard however be kind to each other. When in meetings we are fortunate but not the case for everyone. All those hardships play in so remember what others are going through blinders.
- Discussion on fatality in exploration in B.C. with a helicopter crash in nickel mountains. Single fatality is a reminder of those peripheral support companies around us in mining that we do not think of on regular basis and put themselves at risk.
- Reminder that it is okay not to be okay. It is about the support group and people you interact with; it is encouraging to have that support. Look into someone eyes and see if they ask if they are okay and offer help.

### **2020 Meeting Schedule**

December 3, 2020 from 9 am to 10:30 am.