



MINUTES
ANNUAL GENERAL MEETING
WORKPLACE SAFETY NORTH
September 28, 2016

The 6th Annual General Meeting of the members of Workplace Safety North was held at 5:30 pm on Wednesday, September 28, 2016 at Churchill's Restaurant, North Bay, Ontario.

Dwight Harper, Chair, WSN Board of Directors, welcomed all and thanked everyone for their attendance.

He welcomed Dean Decaire, BDO Canada, in particular, who will present WSN's 2015/16 Financial Report.

1.0 DETERMINATION OF QUORUM

The Chair declared that there was a quorum present and that the meeting was duly constituted for the transaction of business.

2.0 PROOF MEETING NOTICE

The Chair declared that notice of the meeting had been duly given to all members of the Association in accordance with the by-laws.

3.0 CALL TO ORDER

Sandra Haddad moved:

“THAT the Annual General Meeting 2016 be called to order.”

And

“THAT Rebecca MacDonald be appointed meeting Secretary.”

Seconded by: Lance McKillop.

CARRIED.

4.0 APPROVAL OF 2015 ANNUAL GENERAL MEETING MINUTES

Gaetan Carrier moved:

“THAT the 2015 Annual General Meeting Minutes be accepted as presented.”

Seconded by: Ron Isaac.

CARRIED.



5.0 CHAIR'S REPORT ON BOARD ACTIVITIES

D. Harper stated WSN has accomplished much over the past year.

He thanked its Management and staff for their continued contributions and efforts.

D. Harper referred to the "Message from the Chair and CEO" included in WSN's 2015/16 Annual Report.

John Benoit moved:

"THAT the Chair's report on Board activities be adopted as presented in the Annual Report."

Seconded by: Dennis Sobey.

CARRIED.

6.0 APPROVAL OF AMENDED WSN BY-LAW No. 1 AND SUMMARY OF CHANGES

C. Healey said that revised by-laws and a summary of changes were distributed with the meeting notice.

He provided an overview of by-law changes and asked if there were any questions or concerns.

Hearing none he called for a motion to accept the draft by-laws as presented.

Jamie Mortson moved:

"THAT WSN's Membership accept and approve the amended WSN By-Law No. 1 as presented."

Seconded by: John Benoit

7.0 2015/16 FINANCIAL REPORT

D. Harper introduced Dean Decaire, BDO Canada.

D. Decaire provided an overview of WSN's 2015/16 Financial Statements Ending March 31, 2016 and verified it is that which appears with the 2015/16 Annual Report.

He explained the importance of an externally-conducted financial audit.

D. Decaire stated WSN has good internal policies, processes and controls and as a result, is a financially healthy organization.

He asked if there were questions or concerns. Hearing none, D. Harper called for a motion to approve the 2015/16 financial statements.



Clyde Healey moved:

“THAT the 2015/16 financial statements be adopted as presented.”

Seconded by: Sandra Haddad.

CARRIED.

APPOINTMENT OF AUDITOR FOR 2016/17 AND AUTHORIZING THE BOARD TO FIX REMUNERATION.

Lance McKillop moved:

“THAT the firm of BDO Canada of North Bay, ON, be appointed auditors for the books and accounts of Workplace Safety North for the 2016/17 fiscal year and that the Board of Directors be authorized to fix the auditor’s remuneration.”

Seconded by: Gaetan Carrier.

CARRIED.

8.0 PRESIDENT’S REPORT

C. Ballanger-Michaud said that 2015 was a milestone year. We celebrated five years of health and safety as WSN and celebrated 100 years of health and safety in the forestry and the pulp, paper and converting sectors. Everyone at WSN feels privileged to help make workplaces safer.

She expressed deep appreciation to WSN staff, the Board of Directors and the Advisory Committees who, together, make WSN’s mission - every worker home safe and healthy - possible.

John Benoit moved:

“THAT the President’s report on Board activities be adopted as presented in the Annual Report.”

Seconded by: Dennis Sobey.

CARRIED.

9.0 PRESENTATION / ELECTION OF DIRECTORS

C. Healey, Chair, Governance Committee, stated the Nominating Committee and the Board of Directors have reviewed Director service terms and make the following recommendations for Membership approval.

G. Carrier moved:

“THAT WSN’s Membership approve the Board of Directors recommendation that the following persons be re-elected as Directors for the term specified 2016-2019:
John O’Brien, Sandra Haddad and Dwight Harper,



AND that Erik Holmstrom be elected as Director for the term specified 2016-2019,

AND that Frank Leduc be elected as Director for the term specified 2016-2018.”

Seconded by: Lance McKillop

CARRIED.

C. Healey presented WSN’s Board of Directors.

Dwight Harper (CHAIR)	Brick & Stone Mason	Glencore Canada, Sudbury
Clyde Healey	Northern Multi-Sector Rep	Sault Ste. Marie
John Benoit	Northern Multi-Sector Rep	Laurentian University, Sudbury
Tim Bremner	President	Foraco Canada Ltd., North Bay
Gaetan Carrier	H&S Worker Rep.	Tembec Inc, Sawmill, Hearst
Marshall Greensides	Corp. H&S Coordinator	Norampac, div. of Cascades, Mississauga
Sandra Haddad	Northern Multi-Sector Rep	Haddad and Associates, Sudbury
Lance McKillop	H & S Coordinator	Resolute Forest Products, Thunder Bay
John O’Brien	Northern Multi-Sector Rep	JOB Training & Development, Thunder Bay
Erik Holmstrom	Forestry Mgmt. Rep	Weyerhaeuser, Kenora
Frank Leduc	Multi-Sector Rep	CCOHS, Hamilton

10.0 MEMBER QUESTIONS

D. Harper asked if there were any comments or questions from the membership.

There were no questions or comments.

11.0 2017 AGM – LOCATION, DATE AND TIME

Gaetan Carrier moved:

“THAT the 2017 Annual General Meeting be held at a date, time and location determined by the Board of Directors.”

Seconded by: Clyde Healey

CARRIED.



12.0 ADJOURNMENT – 6:15 PM.

There being no further business, it was moved by John Benoit:

“THAT the 2016 Annual General Meeting be adjourned.”

Seconded by Jaime Mortensen.

CARRIED.

Rebecca MacDonald, Secretary of Meeting:

A handwritten signature in cursive script that reads "Rebecca MacDonald".

Candys Ballanger-Michaud, Secretary of Board:

A handwritten signature in cursive script that reads "Ballanger Michaud".

Dwight Harper, Chair of Board:

A handwritten signature in cursive script that reads "Dwight Harper".