



Join us and make a difference.

Manager, Finance

Status: Permanent Full-Time; 35 hours/week
Location: North Bay, Ontario

Reporting to the Executive Director, Corporate Services and Client Experience, you will be responsible for overseeing and managing financial operations, with a focus on integrating corporate information. The duties of this position include overseeing day-to-day management of the finance team's activities, processing payroll, preparing budgets, projections and account analysis. You will lead an internal audit effort to ensure WSN's financial systems, processes and controls provide the appropriate level of integrity and oversight.

A natural leader, you have the ability to motivate and coach staff to achieve results. Your advanced skills using accounting software and advanced proficiency in MS Office applications is complemented with your demonstrated project planning, implementation and management skills, preferably in technology/deployment of software applications. Your strong ability to identify business development opportunities and apply leading edge technology will drive continuous improvement of financial operations.

You have obtained a post secondary degree or equivalent combination of education and experience in Commerce, Business Administration in Accounting, Finance or related discipline, complemented with a minimum of 7 years progressive experience in financial reporting, strategy and systems oversight, demonstrating a strong understanding of Canadian accounting standards and regulatory compliance. Experience in a non-profit organization or in using Accounting Standards for Not-for-Profit Organizations (ASNPO) is preferred. A Chartered Professional Accountant (CPA) designation, or the ability to obtain, is required. A Payroll Compliance Practitioner (PCP) designation is considered an asset. Excellent written and oral communication skills in the English language is required.

If you are interested in being considered for this exciting leadership opportunity, **please submit your written application (cover letter and resume) by 4:00 p.m. on September 5, 2025 to:**

Human Resources
Workplace Safety North
690 McKeown Avenue
North Bay, ON P1B 9P1
E-mail: talent@workplacesafetynorth.ca

www.workplacesafetynorth.ca

Here to help make workplaces safer

Workplace Safety North (WSN) is a not-for-profit health and safety association funded by the provincial government to provide approved health and safety training and services to the mining and forest products industries. A trusted safety advisor, WSN and its legacy organizations have been helping make workplaces safer since 1915.

Why WSN is a great place to work

- Competitive Salary
- Company paid Group Benefits include: Health, Dental, Vision, Short Term Disability, Long Term Disability, Life Insurance, Dependent Life Insurance, Accidental Death and Dismemberment, Out-of-Province Travel Insurance and Employee Assistance Program
- Excellent Employee Pension Plan
- Professional Association/Affiliation membership fees, where eligible
- Competitive Vacation Time and Leave Entitlements
- Business mileage and meal reimbursement
- Leader in Health and Safety Practices



We thank all applicants for their interest, however, only candidates selected for an interview will be contacted.

WSN is an Equal Opportunity Employer. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, WSN will provide accommodations to applicants with disabilities throughout the recruitment, selection and/or assessment process.