

WSN VOLUNTARY BOARD OF DIRECTORS

CALL FOR EXPRESSION OF INTEREST FOR WSN BOARD OF DIRECTORS

Workplace Safety North is inviting eligible members to express their interest in joining the Board of Directors. We have an immediate opening for a Board member for a three-year term from 2025 to 2028.

The Nominating and Recruitment Committee is specifically looking for candidates from the forestry sector, whether from worker or management roles, to strengthen current competencies and enhance sector representation on the Board.

Serving on the Board of Directors is a rewarding opportunity that allows for personal growth and meaningful contributions to an innovative organization.

Eligible individuals are encouraged to submit an Expression of Interest for nomination. It is important that candidates receive the support of their organization, given the time commitment associated with the role.

Please send all submissions and required supporting documents to the Workplace Safety North office via courier or email at lorrainechampagne@workplacesafetynorth.ca by Friday, February 21, 2025.

All submissions will be acknowledged.

Thank you,

Louise Caicco Tett

Louise Caicco Tett
Chair, Nominating and Recruitment Committee

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Eligibility

Ideally, we are seeking candidates that represent our forestry sector in either worker or management roles. Additionally, WSN supports equity, diversity, and inclusion in its recruitment and welcomes applications that are reflective of this goal.

Two Board of Director positions for a three-year term (2025–2028).

We are further seeking candidates with experience in one or more of the following areas:

- financial/accounting;
- legal;
- human resources;
- information technology;
- serving on not-for-profit boards;
- government relations;
- occupational health and safety;
- Ontario Mine Rescue Volunteer;
- public relations.

Choosing to invest your time and experience with the WSN Board of Directors is rewarding and will provide an invaluable leadership opportunity to the right volunteers. The role provides companies with a unique opportunity to influence and raise the profile of prevention as a centerpiece for any corporate social responsibility program.

Qualifications

Director shall:

- be at the date of his/her election and thereafter remain throughout his/her term, a Member of the Corporation;
- be at least eighteen (18) years of age;
- not be an undischarged bankrupt;
- be and remain in compliance with the Corporation's Code of Ethics and the Conflict-of-Interest Policy; and
- fulfill the competency requirements for Board membership as determined and set out by the Nominating and Recruitment Committee.

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Attributes

Candidates should demonstrate the following attributes:

- Integrity and high ethical standards;
- Intellectual capacity for conceptual and strategic thinking;
- Ability to cut through complex issues and ask incisive questions;
- Independent judgment;
- Candour and the willingness to table difficult issues;
- Willingness to act on and be accountable for decisions;
- The interpersonal skills to work collegially within and outside WSN, and to express views in a way that is both challenging and supportive; and
- Commitment to prepare for and attend meetings on a regular basis.

Time Commitment

- Commits to attending all Board meetings, sub-committee meetings, and the Board orientation meeting for new directors.
 - Board meetings are usually held four times a year: one virtual session lasting four hours and three in-person sessions that typically last six to seven hours each.
 - Sub-committee meetings are usually held three times a year, lasting 1.5 hours each. Specific sub-committees may also schedule additional meetings to address urgent issues.

Please note: Preparation time is not included. All documents will be available five days in advance of the meetings.

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EXPRESSION OF INTEREST FORM (DIRECTORS)

Please provide a maximum two-page cover letter.

In the cover letter, please explain why you are interested in serving on the Board as a Director and describe - including providing concrete examples - how you meet the required attributes of a board member. Indicate your greatest strengths and skills you wish to bring to the Board.

Please also attach your resumé.

In addition, please provide contact information for at least one reference that can be contacted independently. Your reference may be a co-worker, your supervisor/manager, or another individual who would adequately be able to describe how you meet the attributes of a director.

Reference Contact Information

Full name	
Reference is	<input type="checkbox"/> Co-worker <input type="checkbox"/> Supervisor/Manager <input type="checkbox"/> Other:
Title	
Organization/Employer	
Mailing Address	
Email	
Telephone	

I hereby submit an *Expression of Interest* as a candidate for consideration by the Nominations Recruitment Committee for the Board of Directors for:

- Three-year term (2025–2028)
- I declare that I meet the election eligibility, qualifications, and attributes as outlined in the *Call for Expressions of Interest*.
- I have enclosed the documentation requested
 - Cover Letter (maximum two-pages)
 - Resumé
 - Reference contact information

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Expression of Interest Application Form

I hereby submit an Expression of Interest to stand for consideration as a Director for a three-year term (2025–2028).

Name	
Title	
Organization/Employer	
Mailing Address	
Email	
Telephone	
<input type="checkbox"/> DECLARATION: I certify that the information and supporting documentation contained in this Expression of Interest is factual and accurate to the best of my knowledge.	
Signature	
Date	

Submissions, including all supporting documents required, must be received at WSN's office via courier, email lorrainechampagne@workplacesafetynorth.ca on or before – Friday, February 21, 2025

Email to : lorrainechampagne@workplacesafetynorth.ca

or

Courier/ExpressPost to : Lorraine Champagne
Executive Assistant to the CEO and Board Liaison
Workplace Safety North
690 McKeown Avenue, North Bay, ON P1B 7M2

Receipt of application will be acknowledged.