



Minutes

Annual General Meeting

September 28, 2023

The 13th Annual General Meeting of the members of Workplace Safety North (WSN) was held at 5:34 p.m. on Thursday, September 28, 2023, in person at Churchill's Prime Rib House in North Bay.

Lydia Renton, Chair, WSN Board of Directors, welcomed all and thanked everyone for their attendance.

1. CALL TO ORDER

The Chair verified the presence of quorum, with thirty-four (34) members in attendance, officially establishing the meeting's readiness for conducting business.

The Chair affirmed that the Notice of the Meeting had been duly given to all Association members, as stipulated in the By-laws.

Upon registration, all registered voting delegates received a meeting package and an identification card.

The Chair provided an explanation of the voting process and inquired if there were any queries or concerns regarding the voting procedure.

2. INTRODUCTION OF WSN BOARD OF DIRECTORS

The Chair introduced Mike Parent as WSN's interim CEO and President, and the Board of Directors to the Members.

3. APPROVAL OF AGENDA

Moved by Sandra Haddad, seconded by Jason Bubba, that the agenda be approved as distributed.

CARRIED

4. APPROVAL OF 2022 AGM MEETING MINUTES

Moved by Robin McCullough, seconded by Jesse Kydd, that the minutes of the September 27, 2022, 12th Annual General Meeting be approved as distributed.

CARRIED

5. WRITTEN MESSAGE FROM DR. JOEL MOODY, CHIEF PREVENTION OFFICER

The Chair read the message authored by Dr. Joel Moody.

The Chair expressed gratitude for the Chief Prevention Officer’s message.

6. 2022-2023 ANNUAL REPORTS

CHAIR’S REPORT

Lydia Renton, Chair, delivered the Chair’s Report.

Moved by David Kelly, seconded by Sandra Haddad, that the Chair’s report be accepted.

CARRIED

PRESIDENT’S REPORT

Mike Parent, the CEO(A) of WSN, delivered the President’s Report.

Moved by Jason Bubba, seconded by Robin McCullough, that the President’s report be accepted.

CARRIED

7. APPROVAL OF AMENDED WSN BY-LAW AND SUMMARY OF CHANGES

The Chair confirmed that the revised By-Law Number 1 and a change summary were distributed with the meeting notice. She provided an overview of By-Law changes and asked if there were questions or concerns. No questions were brought forward.

Moved by Eric Haapamaki, seconded by Courtney Nunn that By-Law Number 1, being a By-Law relating generally to the transaction of the affairs of the Corporation, is hereby confirmed as amended; By-Law Number 1 shall be submitted to the Ministry of Government and Consumer Services; The Chair and Secretary of the Corporation (the “Authorized Signatories”) be and are hereby authorized and directed to do, execute and perform all acts, documents and instruments necessary or desirable to give full force and effect to the foregoing, including without limitation the execution and delivery to the Ministry of Government and Consumer Services; and The Authorized Signatories are hereby authorized and directed to make such technical changes in the By-Law Number 1 as may be required by the Ministry of Government and Consumer Services, with no further recourse to the Board of Directors or members to approve or confirm such changes, and any such amendments made by such Authorized Signatories shall be conclusive evidence of the need to make such amendments and are hereby ratified, sanctioned and approved.

CARRIED

8. AUDITOR’S REPORT – 2022-2023 FINANCIAL STATEMENTS

The Chair introduced Josh Trudeau, Senior Manager of Assurance and Accounting from BDO Canada.

J. Trudeau provided an overview of WSN’s 2022/23 Financial Statements Ending March 31, 2023, and verified it is that which appears with the 2022/2023 Annual Report.

J. Trudeau stated that WSN has good internal policies, processes, and controls and, as a result, is a

financially healthy organization.

He asked if there were questions or concerns. No questions were brought forward.

Moved by Jason Bubba, seconded by Sandra Haddad, that the Auditor's Report, together with the Audited Financial Statements for the Year Ended March 31, 2023, be approved as presented.

CARRIED

9. APPOINTMENT OF AUDITOR FOR 2023/2024

The Chair presented a recommendation to appoint BDO Dunwoody LLP in North Bay for the 2023-2024 auditors.

Moved by Marshall Greensides, seconded by David Kelly, that BDO Dunwoody LLP of North Bay be appointed auditor of Workplace Safety North for the fiscal year ending March 31, 2024.

CARRIED

10. NOMINATING COMMITTEE REPORT AND ELECTION OF DIRECTORS

The Chair extended an invitation to Louise Caicco Tett, Vice-Chair of the Nominating and Recruitment Committee, to present the Committee's recommendations regarding the slate of nominees for the WSN Board Director election.

Louise Caicco Tett, Vice-Chair of the Nominating and Recruitment Committee, proceeded to introduce the following slate of nominees for election:

- One Director for a 3-year term (September 28, 2023 – September 2026)
Nominee: Chris Price, SNC Lavalin, Moonbeam

Moved by David Kelly, seconded by Sandra Haddad, that the slate of nominees for Director presented by the Nominating and Recruitment Committee be accepted.

CARRIED

Chair Lydia Renton delivered a sincere thank you message to Tim Bremner, outgoing Director, and welcomed Marshall Greensides, who was selected by the Board to fulfill T. Bremner's tenure on the Board.

The Chair introduced WSN's Board of Directors for 2023/24:

Andrew Tempelman -Thunder Bay Pulp and Paper, Thunder Bay

Chris Price - SNC Lavalin, Moonbeam

David Kelly - Compass Minerals, Goderich

Derek Budge - Redpath Mining Inc., North Bay

Eric Haapamaki - The EPCM Group, Sudbury

Jason Bubba - NORCAT, Sudbury

Louise Caicco Tett - Health & Safety Professionals Inc., Sault Ste. Marie

Lydia Renton - BluMetric Environmental Inc., Ottawa

Marilyn Findlay - Dryden Fibre Canada, Dryden

Marshall Greensides - MAX Solutions Canada, Pickering

Michele Gilbert- Vale Mining, Sudbury

Sandra Haddad - JDB Haddad Legal Services, Sudbury

11. COMMITTEE UPDATES

The Board of Directors Committee Chairs/Vice-Chairs presented an overview summary of the activities conducted by the Audit and Finance Committee (Jason Bubba), Governance and Strategic Planning Committee (Eric Haapamaki), Nominations and Recruitment Committee (Louise Caicco Tett), and the Human Resources and Legal Committee (Sandra Haddad) for the FY 2022/23.

Moved by Chris Price, seconded by David Kelly, that the four Committee Reports presented by the WSN Board of Directors Committee Chairs/Vice-Chairs be accepted as presented.

CARRIED

12. NEW BUSINESS/QUESTIONS




Chair asked attendees if there was other new business to be brought before the Annual General Meeting, and no further business was brought forward.

13. ADJOURNMENT

Moved by Jason Bubba, seconded by Tom Rannelli, that meeting be adjourned.

CARRIED

The meeting was concluded at 6:27 p.m.

Lorraine Champagne, Secretary of Meeting:	
Mike Parent, Secretary of Board:	
Lydia Renton, Chair of the Board:	

Approved by the WSN Membership on: