



NOTES

WSN Forestry, Paper, Printing & Converting Advisory Committee

Date & Time: Thursday, April 25, 2024, at 1:30 p.m. to 3:00 p.m.

Attendance: Norm Antonio, Scotia Biloski, Jenanne Graham, Jesse Kydd (Chair), Robin McCullough, Christina Merrett, Stewart Taylor (Vice Chair)

Regrets: Dana Greenly, Victor McKee

Guests: Jenny Li, EHS Analytics

WSN Staff: Meg Parker, Marketing Communication Specialist
Chris Serratore, Director, Health and Safety Services
Jerry Traer, Program Training Specialist
Tiana Larocque, Manager, Education Programs
Tom Welton, Director, Health and Safety Services and Education Services

Location: <https://us06web.zoom.us/j/83474949493?pwd=slzi0aBa4RPqYpAw07PB2hif6KBTaa.1>

1. Call to Order, welcome, approve agenda, WSN's volunteer recognition, safety share

- a. Tom shared a story about a forest fire situation in BC wherein a strategy was quickly put in place to save the mill; a learning concerned proper connections to hoses, making sure equipment is ready to go. Review policies and procedures and always remain ready. Pinholes should also be checked for in hoses, and mock drills should routinely take place.
- b. Volunteer recognition letters were sent by WSN to committee members; thanks for the letters and further thanks for continued volunteer efforts was expressed.
- c. Chris sent a safety share through Chat re: diamond drilling operation fatality involving slinging loads with a helicopter (summarized during meeting) – included with minutes.
- d. Robin shared a trend analysis model with flashcards to ensure people are reminded of information (information retention for safety statistics).

2. Approval of Last Minutes

- a. Moved by Robin; seconded by Norm

3. Business Arising from the Last Minutes

- a. Safe Driving on Forest Roads – Project Update (**Chris Serratore**)
 - I. Presentations (for additional review) were sent with meeting invitation (from Lakehead University).
 - II. Summary slides from all presentations were shared during meeting.
 - III. Question about forestry driver licensing (are special licenses required): Same criteria are required as any other haul driver (nothing forestry-specific).
- b. Lockout/Tagout Committee – Project Update & Next Steps (**Jerry Traer**)
 - I. Jerry provided context into the RA/RCA that led to the lockout assessment and

shared how it led to the development of a climate survey and a maturity audit.

- II. After reviewing the results, further tools will be developed.
- III. Discussion took place about lack of process continuity in company takeovers.

c. Update on BC Forest Safety Council (**Tom Welton**)

I. Forest Industry Reporting System – Jenny Li, EHS Analytics

- Presentation attached; was reviewed at the meeting.
- Robin highlighted the utility of this comprehensive report system that sets a standard and enhances communication.

II. Manufacturing Advisory Committee meeting

- Tom revisited (from safety share) a recent presentation on Interfor sawmill preparations for wildfires.
- Tom inquired about potential topics for next meeting. Suggestions:
 - Heat stress (program practices, controls, time/season to implement)

Action: Contact Tom/Chris with other ideas.

d. Advisory Committee Future 2024 Goals (**Tom Welton**)

- I. Share ideas for presentations/training during joint FPPC/MAC meetings (prior potential topics that surfaced included heat stress; working alone; DEI; mental health; LOTO; supervisor due diligence/refresher training, including mandatory Ministry-based five-step training requirements).
 - Additional topic: Naloxone workplace requirements

Action: Please forward ideas about possible advisory committee joint training to Tom/Tricia/Chris.

4. Risk Assessment/Root Cause Analysis Projects Update (**Tom Welton**)

a. Silviculture Sector Update

- I. Presentation on risk assessment and root cause analysis data was presented (from a prior webinar that occurred in January 2024; [all reports and infographics have been posted on the WSN website](#)).
- II. An ad-hoc advisory committee will explore controls that were identified during the root cause analysis; guidance to WSN in advancing the controls will be provided.

b. Logging Sector Update

- I. Technical paper identifying top risks and root causes was presented on screen ([available on the WSN website](#)); further controls were also identified during the RA/RCA exercises.
- II. WSN is working to build a terms of reference for an ad-hoc logging sector advisory committee (to perform similar work to that of the silviculture ad-hoc committee). Ministry representatives will also be present to discuss haul truck drivers in modular training standards.

5. Risk Assessment/Root Cause Analysis Projects Update (Tom Welton – continued)

c. Paper Products Sector Update

- i. Jerry reviewed the risk assessment process and indicated that Konor will be leading the paper products root cause analysis later in the year.

6. MarCom Update (Meg Parker)

- a. Presented where to find resources on the WSN website for more information
- b. Presented a series of infographics pertinent to risk assessment/root cause analysis data collected in recent years; see attached presentation for more information.
- c. A new risk management page and gap assessment tool will be refined to address the needs of FPFC sectors. It is currently available on the website.
- d. June 12: Joint webinar with Ministry on chemical agents and hazardous material exposures.

7. New Business

- a. Meeting with Paul Demers re: occupational illness → interest in expanding review of sawmill/veneer plant dust exposure in the future.

8. Best Practice/Meeting Roundtable

- a. Heat stress → Jesse has a presentation on identification/awareness.
Action: Jesse and Stew to share joint presentation on the topic with FPFC attendees.
- b. Laser Glow and A-Safe (technologies)
Action: Stew to share links to these resources with committee members.

9. Tom's thanks for ongoing involvement/Wrap-up

- a. Tom expressed thanks to committee members for their involvement and announced his retirement on May 17.
- b. Chris Serratore will be involved with the committee from here on in.
- c. Appreciation was expressed for Tom's contributions to FPAPA, ONRSA, and OFSWA, as well as WSN.

10. Next FPFC meeting

- a. Date: June 4, 2024
Location: Green First Forest Products, Cochrane
Participation: On-site meeting and tour

Meeting adjourned at 3:05 p.m.