

WSN Forestry, Paper, Printing & Converting Advisory Committee

Date & Time: Wednesday, November 22 at 9:30 a.m. to 12 pm

Attendance: Dana Greenly, Jesse Kydd (Chair), Victor McKee, Christina Merrett, Stewart Taylor (Vice Chair)

Regrets: Norm Antonio, Scotia Biloski, Jenanne Graham, Robin McCullough,

WSN Staff:

Meg Parker, Marketing Communication Specialist
Chris Serratore, Director Health and Safety Services
Cindy Schiewek, Director Health and Safety Services
Tricia Valentim, Executive Assistant, Health and Safety Services

Location: Virtual

9:30 am to 10:30 – Joint Meeting with FPPC Advisory Committee

1. Review Terms of Reference

Co-chairs verbally read through *Terms of Reference*.

Approved by both committees.

2. 2024 Objectives

Training suggestions for advisory committee in future:

- Diversity, Equity, Inclusion
- Mental Health training (incl. a supervisory/leadership focus)
- Heat stress
- Lockout
- Risk Assessment
- Working Alone

Action: WSN to send out monkey survey to help with further direction.

Common goals objectives: WSN aligns with Ministry guidelines and the top risk in sectors have come out of risk assessments and discussions with this group.

Technology discussion on trend with both committees, and how there needs to be better training in the change management process to follow with this new technology coming in and to confirm steps beforehand.

*** Note to us – Should we have a section each meeting regarding Technology trends/updates? I would suggest that this be added to our Leading Practices sharing section on the agenda. The focus here may want to be associated with change management and how this is being implemented to address the new technology.

10:30 am to 12:00 –FPPC Advisory Committee

1. Call to Order, welcome new members, approve agenda, safety share

Introduce new members:

- Approval of Agenda

- Safety share: Contractor working on catwalk to install scaffold and contractor 25 feet below installing confined space area setting up scaffolding. The one above knocked off prybar, went all the way down into confined space side and two workers heard coming but couldn't get out of way. Would have been more serious otherwise.
 - Look and make sure as scheduling that no one working above or below.
 - Other incidents with prybar with similar scenario which lead to injury of worker was discussed.
 - Winter prep planning, cleats, icy patches, sanding walkways, parking lots.
 - Pay attention to work as focus diverted at this time. Have chat with start of shifts so reminder to them.

- New members include:
 - Jenanne Graham, Jones Health Care Group, Senior Manager HSE, (rejoining the group) – Representing the Folding Carton and Paper Products
 - Victor McKee, Safety Superintendent, Resolute Forest Products, Thunder Bay – Representing the Logging
 - Dana Greenly, Director, Health and Safety, Atlantic Packaging, Scarborough – Corrugating
 - Christina Merrett, Environmental, Health and Safety Coordinator, Interfor, Timmins - Sawmill

2. Approval of Last Minutes

Approval

*** add the missing link from last time

3. Business Arising from the Last Minutes

- a. Safe Driving on Forest Roads – Project Update (Chris)
 - Surveys provided insight into part of training that stuck with participants.
 - Flagged sections they didn't understand so can alter and change the program
 - Training numbers for this program was in top five of programs for this year
 - Final review of all the data and snapshot provided that Tom presented last time, since then done full data review and the week of Dec. 11 and the 14th on Lakehead full data will be presented with key forestry team, broaden to anyone on this committee as well.

Action: Chris to send link to advisory committee once get official invite from Lakehead.

- b. Lockout/Tagout Committee – Project Update (Tom)
 - Tom spoke to advisory committee involvement in building an audit document that has been introduced into the industry within the last 10 months (with significant update

from member firms).

- Goal was to have evaluations completed by year end (relatively on target; some will carry over into the following year).
- With the support of Jerry Traer (WSN), information will be collated, and findings will be presented; gaps will be addressed in the development of a lockout/tagout train-the-trainer program. Focus will be to train operators in each operation on best practices to train their own company-specific programs (**goal is not to provide a lockout training program, specifically**).
- Draft of the program will be presented to the advisory committee within the first half of 2024 (before May).

Committee discussion: Despite elaborate lockout programs with extensive training materials (images, etc.), lockout infractions are still detected; the hope is that WSN's programming will mitigate this issue/reduce the frequency. Having the programs is beneficial, but ensuring their enforcement is equally important.

Tom indicated that the lockout assessments are currently available at no cost. New advisory committee members are encouraged to reach out to Tom for more information. Another topic to be presented will show the trends in sector-specific risk assessment/root cause analysis exercises over the years.

c. Update on FPPC and Manufacturing Advisory Committee meeting (Tom)

BC Advisory committee presentation on:

- Interfor mill on risk mitigation of fire initiative.
- Potential topic from our group on priority safety initiative
- Tom will provide an overview of the 2017 comparison of Logging Risk Assessment results to our 2023 logging sector RA results.

d. Advisory Committee Future 2024 Goals (Tom)

We will also be discussing the 2024 Goals for our joint FPPC and Mining Advisory meetings. Here is what we had so far:

Possible joint training:

- i. Including diversity, equity, and inclusion & psychological health and safety
- ii. Additional topics include:
 - Heat stress
 - Working alone
 - First aid (resources, deployment, training)
 - New initiatives with change in the industry ex. AI, BEV
 - Change management aspect which comes out in risk assessments, including BEV mining sector one; also handling new equipment requirements within sector companies.
 - Aging workforce
 - Ergonomics

Action: Please let Tom/Tricia know any other ideas

4. Risk Assessment/Root Cause Analysis Projects Update – Tom

- a. Logging Sector Update
 - RCA completed November 15&16
 - Next steps finalizing report, PowerPoint presentation Infographic.
 - Workshop participant webinar to share final results followed by industry webinar.
- b. Silviculture Sector Update
 - RCA scheduled for November 28 & 29
 - Finalizing prior to yearend
- c. Paper Products Sector Update
 - Following up with the sector and having participation from both Graphics Packaging and Jones Health Care Group, Jerry following up on other industry firms for participation.
 - Schedule for February 22, 2023, virtual and classroom option to participate.

Discussion on log loaders training currently being conducted at GreenFirst. Tom shared that there is a log loader modular training program standard which he will share which could be used as a template for training.

5. MarCom Update:

Meg Parker presented slide deck of Events and Communications

6. New Business

- a. Top Occupational Disease Risk in the Forestry Sector (Tom)
 - Tom shared infographics developed in collaboration with the Occupational Cancer Research Centre and other groups (e.g.: the WSIB) that present top occupational disease claims data for the pulp and paper and forestry (logging and wood products) sectors. Data sources are included on Page 2 of each infographic.
 - It is anticipated that occupational exposures/illnesses will surpass injuries in terms of compensation in the coming years.
 - Lip cancer also surfaced for the forestry industry (though insufficient concrete data was available).
 - Co-morbidities were factored into the data (occupational exposure leading to illness was confirmed in the numbers presented in the infographics).
 - Infographics are included with meeting minutes.
- b. 2024 WSN Risk Recognition Awards (Cindy S)
 - Cindy reviewed the awards process from last year.
 - Received feedback, good criteria, however a lot of work.
 - Aligned with the Climate Assessment and Audit Tool (CAAT): Seeking input from group – take Risk Assessment and target top hazards and lean into what we know with CAAT system and getting front line voice. Would there be a palate for getting CAAT results and determine organizational climate perceptions of health and safety
 - Second question: Do the FPPC sectors consider recognition for risk management to be a reward?

- One challenge within the industry is that best practices are not shared (given the competitive nature); recognition may not be as heavy a priority; emphasis should be on best practice sharing.
- If the language in the CAAT audit were shifted to focus on a particular hazard, it may become more valuable.
- CAAT audit tool is straightforward, simple to roll out, and helps support benchmarking.
- Anticipated caveats/challenges: access and motivation to complete the surveys. If multiple surveys are distributed, respondents may encounter survey fatigue (and not want to complete it).
- Further discussions on this with advisory committee will take place.

7. Best Practice/Meeting Roundtable/Wrap-up

- Graphic Packaging's 2024 focus will be on risk assessment (WSN's tools help to provide the structure)
 - Risk assessment tool (developed for the mining industry per legislated requirements) will be shared with committee members, given its applicability.
- Interfor East has second verification for lockouts (person doing lockout still owns it; second set of eyes is valuable); similar practices surfaced in discussions with BC Forestry Safety Council (also built into the lockout assessment).
- Meeting concluded with appreciation for new members and looking forward to continued meetings and collaboration.

8. Next FPPC meeting: Schedule dates for 2024